

Team Name: _____

Leadership Team Start-up: Organization, Assessment and Strategy Development

During this activity your team will determine roles and responsibilities, assess the current state of the organization, and develop your business strategy.

Directions: Within your leadership team, please complete the following activities:

- 10 minutes Organize your team
Determine management responsibilities as well as team process guidelines to ensure your team will work effectively;
- 30 minutes Assess current state of your business organization
Using Year 0 reports and the management briefing, determine the current strengths and weaknesses of the organization;
- 30 minutes Develop a strategy and direction for your company.
Use the attached frameworks to guide your discussions
- During Year 1 Determine how to translate and communicate this direction to your direct reports
Develop a communication to be shared with your direct reports.

Team Organization

1. How will you organize your team?

What management role(s) will each team member assume?

2. Who will set the agenda, manage time, facilitate and scribe?

3. How will you ensure that everyone participates and that everyone's opinion is heard and incorporated into business decisions?

4. How will you resolve an issue when there are conflicting opinions?

5. How will your team assess and act upon each year's information, reports and decisions?


